

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

WORK SESSION MINUTES

March 14, 2018

The Columbia County Board of Commissioners met in scheduled session with Commissioner Margaret Magruder, Commissioner Henry Heimuller and Commissioner Tardif.

Commissioner Magruder called the meeting to order.

ROAD DEPARTMENT BUDGET, EQUIPMENT, PERSONNEL:

Mike Russell, Public Works Director, presented information to the Board on the Road Department budget. He discussed FY17-18, FY18-19, and FY19-20. He said that the approach he took in looking at the Department needs was to answer three questions; 1) What projects does the Department need to accomplish?, 2) What equipment does the Department need?, and 3) What staff does the Department need to have in place? He also presented a new organization chart for the Department. The proposal adds back an Assistant Department Director and creates a Supervisor/Lead structure for the Road Maintenance work group. After discussion, the consensus of the Board was for Mike to proceed with the proposed budgets and organizational changes.

REQUEST VEHICLE PURCHASES FOR ROAD DEPARTMENT:

Secondly, Mike Russell presented bids for a 2018 Chevrolet Tahoe to replace the current Department Director's vehicle. After review and discussion, ***Commissioner Heimuller moved and Commissioner Tardif seconded to award the bid to Bruce Chevrolet, Inc. in the amount of \$34,963. The motion carried unanimously.***

OEM AGREEMENT FOR DISASTER RELIEF:

Mike Russell and Sarah Hanson addressed the need the Oregon Emergency Management Agreement for Disaster Relief. Sarah explained that the purpose of this agreement is for payment of FEMA funds for DR-4238 (2017 storm damage). The consensus of the Board was to have this added to the 3.21.18 consent agenda for approval.

Sarah also proposed that Lonny Welter be authorized to sign the County Road FEMA Project Work Sheets for the DR-4238 storm damage. This will also be placed on the 3.21.18 consent agenda.

REQUEST TO PAY SWCD FOR SHAFFER ROAD BRIDGE WORK:

Lastly, Mike Russell addressed the payment from the County Road Department to the Columbia Soil Water Conservation District. This is payment for work conducted by the District on the Shaffer Road culvert. The work was to repair the culvert that was damaged by the 2015 winter storm event. The cost of repairs was \$86,907.09. The County submitted a Project Work Sheet for the repairs to FEMA and was awarded \$63,996.00, of which the County Road Department received 75% percent (\$47,997.00).

Mike proposed that the County Road Department pay for the District's engineering, construction and fish salvage costs in the amount of \$72,207.09. This will be the \$47,997.00 from FEMA and \$24,210.09 from the Road Fund. The remainder (\$14,699.91) will be absorbed by the District. After discussion, the Board will have this placed on the 3.21.18 consent agenda to approve the payment of \$72,207.09 to SWCD.

FIRING RANGE AGREEMENT WITH THE CITY OF PORTLAND:

Sarah Hanson reviewed the License & Indemnity Agreement with the City of Portland for use of the Firing Range Complex. After discussion, ***Commissioner Tardif moved and Commissioner Heimuller seconded to approve the License & Indemnity Agreement with the City of Portland and authorize Sheriff Dickerson to sign. The motion carried unanimously.***

REQUEST TO UPDATE COURTHOUSE RECYCLING COLLECTION PROGRAM:

This matter was carried over to 3.28.18 work session.

PUBLIC HEALTH CONTRACT:

This matter was carried over to 3.28.18 work session.

MISSION VISION VALUES AND STRATEGIC PLANNING PROCESS:

This matter was carried over to 3.28.18 work session.

The Board recessed the work session and traveled to Scappoose for a Meet and Greet at the OMIC facility.

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 14TH day of March, 2018.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Margaret Magruder, Chair

By: _____
Henry Heimuller, Commissioner

By: _____
Jan Greenhalgh
Board Office Administrator

By: _____
Alex Tardif, Commissioner